

ZANZIBAR INSTITUTE OF ACCOUNTANTS, AUDITORS AND TAX CONSULTANTS.



Re Number: ZIAAT/2024/A1/
Executive Director
ZIAAT
P.O.BOX 874
PHONE: +255738161113
EMAIL: info@ziaatsmz.go.tz

ZANZIBAR INSTITUTE
OF ACCOUNTANTS,
AUDITORS AND TAX
CONSULTANTS
(ZIAAT) is a body
corporate which was
established through an
Act of House of
Representatives (Act
Number 07/2022).

APPLICATION FOR REGISTRATION OF NON-PRACTICING TAX CONSULTANTS, ACCOUNTING TECHNICIAN OR GRADUATE ACCOUNTANT

I,do hereby apply for registration as a
Member of Institute:

Category of registration:

Non – Practicing Tax Consultant:

☐

Accounting for Technician:

☐

Graduate Accountants:

☐

PART I: PERSONAL PARTICULARS

1. Surname:	
2. First Name	
3. Middle Name	
4. Gender	
5. Date and Place of Birth	
6. Nationality	
7. Email	
8. Phone	
9. Address	
10. TIN No.	
11. Passport/National ID/ZAN ID	
12. Region	
13. Country	

PART II: ACADEMIC QUALIFICATION.

1. Qualification	
2. Specialization	
3. Certificate Number	
4. Year of Completion	

PART III: WORKING EXPERIENCES.

1. Organization	
2. Job Title	
3. Experience Type	
4. From	
5. To	
6. Employer Email	
7. Job description	
8. Current Position Held	
9. Detail of experience of Accounting.	

PART IV: REFEREES

Please give names and address of two responsible persons to act as your referees whom must be professional accountants registered with any recognized professional body, (who knows you professionally, who are able to vouch for your personal knowledge of accounting experience and character).

NAME	POSTAL ADDRESS	EMAIL ADDRESS AND TEL No

PART III: ATTACHMENT

- ❖ Certified copies of academic and professionals certificates
- ❖ Accreditation Letter
- ❖ Two Recent passport size photos
- ❖ Receipt of payment of registration fee
- ❖ Photocopy of ZAN ID or NIDA

PART VI: DECLARATION

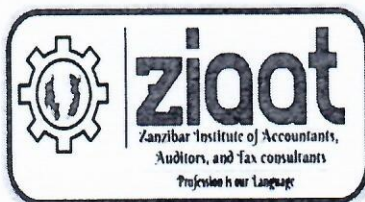
I, the applicant hereby declare that the information contained in this application is true and correct to the best of my knowledge and belief, and I undertake to be bound by the rules and regulations made by the Institute for professional.

Signature

Date.....

FOR OFFICIAL USE:

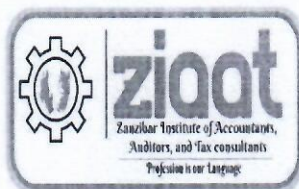
<i>Date Application received</i>	<i>Registration fees received (TZS)</i>	Receipt No
Documentary evidence attached to the application	Received by	Annual Subscription fees received (TZS)
Executive Director' s comments		
Chairperson of committee's comments		



**MAELEZO YA KUFANYA USAJILI KWA
NON PRACTICING TAX CONSULTANT, ACCOUNTING
TECHNICIAN OR GRADUATE ACCOUNTANT**

Kanuni Nam. (4) ya Sheria ya ZIAAT inawataka **'Non Practicing Tax Consultant, Accountant Technician or Graduate Accountant'** kufanya maombi ya Usajili kwa Mkurugenzi Mtendaji wa ZIAAT kwa kujaza Fomu ya Usajili Nam. A1 kama ilivyo katika **Jaduali Nam. 1** na kutakiwa kulipa Ada ya Usajili kama ilivyo katika **Jaduali Nam. 3** la Kanuni hii, pamoja na kuambatanisha mambo yafuatayo;

- i. Nakala ya vyeti vya masomo vilivyothibitishwa vinavyotoka kwenye Chuo kinachotambuliwa na Serikali ya Mapinduzi ya Zanzibar.
- ii. Nambari ya Utambulisho wa Mlipa Kodi (TIN).
- iii. Nambari ya Usajili ya Mamlaka ya Mapato Zanzibar.
- iv. Jina na Anuani za Muajiri kama yupo.
- v. Picha mbili za karibuni (Passport size) za muombaji.
- vi. Nakala ya Kitambulisho cha Mzanzibar au cha Taifa (National Identity Card).
- vii. Stakabadhi ya Malipo ya maombi ya usajili na
- viii. Kumbukumbu zozote au taarifa kama zitakavyohitajika na Mkurugenzi Mtendaji wa ZIAAT.



ZANZIBAR INSTITUTE OF ACCOUNTANTS, AUDITORS AND TAX CONSULTANTS

FEE STRUCTURE

Category	Registration Fee	License Fee	Annual Subscription Fee	Recognition Fee
PROFESSIONAL MEMBER				
Accounting Technician	10,000		50,000	100,000
Graduate Accountant	10,000	100,000	75,000	75,000
Associate Accountant	20,000	200,000	120,000	100,000
Fellow Accountant	30,000	300,000		150,000
Certified Tax Technician	10,000		50,000	100,000
Certified Tax Consultant	20,000	100,000	75,000	100,000
Practitioner Certified Tax Consultant	20,000	200,000	120,000	100,000
Specialist Certified Tax Consultant	30,000	300,000		150,000
Temporary Registration	20 USD		150,000	
Temporary License		300 USD		
PRACTICING FIRM				
Local Firm	100,000	1,000,000		200,000
Foreign Firm	100 USD	1,000 USD		200 USD
PROVISIONAL MEMBER				
Student member	5,000		20,000	
Non-student member	10,000		50,000	

AKAUNTI NAMBA YA MALIPO YA ZIAAT

BENKI	NAMBA	JINA LA AKAUNTI
PBZ - CONVETIONAL	0895476001	ZIAAT REVENUE